10 December 1981

MEMORANDUM FOR: Deputy Director of Personnel

STAT	FROM :	Deputy Chief, Benefits and Services Division			
	SUBJECT :	Fitness Room Floor Scrubber			
	REFERENCE :	My Memo to DD/Pers Dated 10 September 1981, Same Subject			
	1. On 14 September 1981 you approved the referenced memorandum authorizing purchase of a Regina Floor Scrubber for \$54.97 plus tax. Subsequent shopping trips by the Fitness Room Coordinator indicated that the model that could be purchased for \$54.97 is not a heavy duty model as would be required in the Fitness Room and that a heavy duty model scrubber ranges in price from \$87.75 to \$97.95. 2. Therefore, your approval is requested to authorize funds to be utilized up to \$100.00 to purchase a floor scrubber for the Fitness Room.				
			STAT		
STAT	APPROVED:				
		1 4 DEC 1981			
		Date			

MEMORANDUM FOR: Deputy Director of Personnel

10 September 1981

STAT	FROM : Deputy	Chief, Benefits and Services Division	
	SUBJECT : Fitness	Room Floor Scrubber	
STAT	mats in the fitness room which show that to repai	the Fitness Room Coordinator, crubber which he utilizes to clean the flat area is broken. has obtained the machine would cost between \$58.00 to be purchased at Evans Discount Store for	oor and d estimates and \$70.00.
	2. Your approval is purchase a new Regina Flo	s requested to allow OP funds to be util oor Scrubber for the fitness room.	ized to
STAT	APPROVED: ×		. •
		1.4 SEP 1981 Date	
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25 September 1981

MEMORANDUM FOR:	Deputy Chief, Benefits and Services Division
FROM :	Fitness Coordinator
SUBJECT :	Follow-up on Mat Scrubber
I dropped th Model P-794. Pri BASCO \$61.25.	ne ball! Our scrubber is a Regina three-speed heavy-duty ice to replace it varies: Evans \$54.00+, Bell \$58.50,
Perhaps I shopposed to discou	nould check out firms offering H.D. commercial cleaners as unt outlets.
Alternative	is Hoover Floor-a-Matic Model F-5019, cost \$94.97 (BASCO)
	Hoover Floor-a-Matic Model F-5091, cost \$87.75 (BELL)
	Regina Model 707 Heavy-duty Commercial \$71.97 (BELL) (1979 price!)
	Montgomery Ward's Heavy Duty Commercial with wet pick-up \$97.95 (looks good!)
	Sears (Does not have one)

STAT

1446

10 September 1981

	MEMORANDUM FOR: Deputy Director of Personnel
STAT	FROM : Deputy Chief, Benefits and Services Division
	SUBJECT : Fitness Room Floor Scrubber
STAT	1. the Fitness Room Coordinator, advises that the Regina Floor Scrubber which he utilizes to clean the floor and mats in the fitness room area is broken. has obtained estimate which show that to repair the machine would cost between \$58.00 and \$70.00 An identical machine can be purchased at Evans Discount Store for \$54.97 plus tax.
	2. Your approval is requested to allow OP funds to be utilized to purchase a new Regina Floor Scrubber for the fitness room.
STAT	-
_	APPROVED: ×
	1 4 SEP 1981 Date
	* dor purchese in Fy1982,

24 August 1981

MEMORANDUM FOR: Deputy Chief, Benefits and Services Division

STAT

FROM

Fitness Coordinator

SUBJECT

Demise of Mat Cleaning Machine and Replacement

Thereof

As stated in our telephone conversation this date, the Regina Floor Scrubber has expired. Estimates of the repair cost were from \$58.00 to \$70.00. I priced the identical model at Evans Discount Store. It sells for \$54.97 plus tax. I recommend purchase of that model as we have accessories to fit.

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STAT Approved For Release 2003/11/06: CIA-RDP85-00375R000400110045-8 **Next 1 Page(s) In Document Exempt**